

Cabinet

Minutes



Monday 5 September 2016

PRESENT

Councillor Ben Coleman, Cabinet Member for Commercial Revenue and Resident Satisfaction

Councillor Stephen Cowan, Leader of the Council

Councillor Wesley Harcourt, Cabinet Member for Environment, Transport & Residents Services

Councillor Lisa Homan, Cabinet Member for Housing

Councillor Andrew Jones, Cabinet Member for Economic Development and Regeneration

Councillor Vivienne Lukey, Cabinet Member for Health and Adult Social Care

Councillor Sue Macmillan, Cabinet Member for Children and Education

Councillor Max Schmid, Cabinet Member for Finance

37. MINUTES OF THE CABINET MEETING HELD ON 4 JULY 2016

RESOLVED:

That the minutes of the meeting of the Cabinet held on 4 July 2016 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

38. APOLOGIES FOR ABSENCE

RESOLVED:

Apologies for Absence were received from Councillors Cartwright and Fennimore.

Cabinet wished Councillor Cartwright a speedy recovery.

39. DECLARATION OF INTERESTS

RESOLVED:

There were no declarations of interest.

40. CORPORATE REVENUE MONITOR 2016/17 MONTH 2 - 31 MAY 2016

RESOLVED:

1. To note the General Fund and HRA month 2 forecast revenue outturn variances.
2. All overspending departments to agree proposals/action plans for bringing spend in line with budget.
3. To approve the budget virements in Appendix 11.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

41. 2015/16 CORPORATE REVENUE OUTTURN REPORT

RESOLVED:

1. To note the gross General Fund provisional revenue underspend of £5.178m, subject to audit. After allowance for the carry-forward of departmental underspends of £0.700m, the net underspend of £4.478m has been transferred to earmarked reserves.
2. To note the HRA provisional underspend of £2.880m and overall increase in the HRA reserves of £5.354m resulting in a HRA balance of £18.520m as at 31 March 2016, subject to audit.
3. To note that earmarked reserves are £112.852m, and provisions are £12.979m, as at 31 March 2016, subject to audit.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

42. **CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2015/16 (OUTTURN)**

RESOLVED:

1. To note the capital out-turn for the year.
2. To approve proposed technical budget variations to the capital programme as summarised in Table 1 and detailed in Appendix 2.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

43. **ICT TRANSITION PHASE 4 - AUTHORITY TO NOVATE ICT CONTRACTS FROM HFBP TO THE COUNCIL AND OTHER PROVIDERS**

RESOLVED:

1. That the novation of the contracts listed in **Appendix 1** from H&F Bridge Partnership Limited to the Council be approved.
2. That the novation of the contracts listed in **Appendix 2** from H&F Bridge Partnership Limited to the service providers specified in that appendix be agreed.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

44. TREASURY OUTTURN REPORT 2015/16

RESOLVED:

That this report be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

45. LEARNING DISABILITY PROCUREMENT STRATEGY FOR FLEXIBLE SUPPORT

RESOLVED:

1. That the strategic approach for the procurement of support and services to promote choice and control for people with learning disabilities, be approved.
2. That the procurement of a contract using a competitive dialogue procedure, to deliver flexible support, with a strategic provider partner, be approved.
3. To note that the term of the contract will be 1st July 2017 to 30th June 2022 (with the possibility of two annual extensions to 30th June 2024). The total value of the five year contract proposed including two possible annual extensions is estimated to be £19,524,106.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

46. "THE CONNECTED BOROUGH: DESTINATION, CREATION AND INCLUSION" AN ARTS STRATEGY FOR HAMMERSMITH & FULHAM 2016-2022

RESOLVED:

- 1 To agree the arts strategy for Hammersmith & Fulham 2016-2022 "THE CONNECTED BOROUGH: DESTINATION, CREATION AND INCLUSION".
- 2 To agree the action plan as part of the arts strategy and to commence implementation immediately.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

47. METHOD FOR SHARING WRWA COSTS 2017-18 TO 2025-26

RESOLVED:

That the Council continues with the current methodology for charging waste disposal costs to Councils, using actual tonnages in the current year. This is to enable the Council to benefit immediately from reductions in waste, to avoid cross subsidy, and to avoid WRWA having to increase charges because it would bear the risk of tonnages increasing.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

48. CONTRACT AWARD FOR STATUTORY DOCUMENT PRINTING, PAYMENT PROCESSING AND CORRESPONDENCE SCANNING SERVICES FOR PARKING SERVICES

RESOLVED:

That the London Borough of Hammersmith and Fulham and the Royal Borough of Kensington and Chelsea award contracts as follows

- Lot 1 – (Statutory documentation printing) to Liberty Printers (AR & RF Reddin) Limited for the total contract sum of £535,000 over 8 years (£67,000 per annum) assuming current levels of service.
- Lot 2 – (Scanning of incoming correspondence and payment processing services) to R R Donnelley Global Solutions Group Limited for the total contract sum of £780,000 (£97,500 per annum) assuming current levels of service.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

49. CALL-OFF FROM CCS FRAMEWORK (RM1013) FOR THE PROVISION OF TRANSPORT FUEL

RESOLVED:

To approve the award of a call-off contract under the CCS Framework Agreement (RM1013) for a 24 month vehicle fuel supply contract, to the most cost effective tenderer, Harvest Energy. The contract will begin on 01/10/2016 and end on 30/09/2018, at a total estimated contract price as stated in the exempt report on the exempt Cabinet agenda.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

50. FORWARD PLAN OF KEY DECISIONS

RESOLVED:

The Key Decision List was noted.

51. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority) as defined in paragraph 3 of Schedule 12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

[The following is a public summary of the exempt information under S.100C (2) of the Local Government Act 1972. Exempt minutes exist as a separate document.]

52. EXEMPT MINUTES OF THE CABINET MEETING HELD ON 4 JULY 2016 (E)

RESOLVED:

That the minutes of the meeting of the Cabinet held on 4 July 2016 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

53. ICT TRANSITION PHASE 4 - AUTHORITY TO NOVATE ICT CONTRACTS FROM HFBP TO THE COUNCIL AND OTHER PROVIDERS : EXEMPT ASPECTS (E)

RESOLVED:

That the recommendations on the exempt report be approved.

54. CONTRACT AWARD FOR STATUTORY DOCUMENT PRINTING, PAYMENT PROCESSING AND CORRESPONDENCE SCANNING SERVICES FOR PARKING SERVICES : EXEMPT ASPECTS (E)

RESOLVED:

That the Appendix be noted.

55. CALL-OFF FROM CCS FRAMEWORK (RM1013) FOR THE PROVISION OF TRANSPORT FUEL : EXEMPT ASPECTS (E)

RESOLVED:

That the recommendation on the exempt report be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

Meeting started: 7.00 pm
Meeting ended: 7.05 pm

Chair